

Photograph of the applicant

To  
Branch Manager  
Indian Bank

..... Branch

Sir

### Application for Personal Loan to Salaried Class Customers.

I hereby apply for a Personal Loan for Rs. .... repayable in ..... Equated Monthly Instalments of Rs. .... beginning from ..... for the purpose of :

% Meeting Educational expenditure of my family member.

% Home furnishing and other household expenses.

% Meet Medical / Marriage expenses of Self/family members.

% Others (Please specify)

% Celebrating family function.

Please complete all the columns and ; wherever applicable

1. Name of the applicant (In Block Letters)				
2. Date of Birth and Age				
3. Residential Address				
Present		Permanent		
Ph: .....		Ph: .....		
4. Marital Status % Married % Unmarried				
5. Names of family members				
6 Employment Particulars				
Name of Employer	Designation	Date of joining	Whether confirmed	Due date of Retirement
7. Office Address with Phone No. ....				
8. Salary Particulars (Salary Certificate from the Employer is to be enclosed)				
Gross Salary	Total Deductions	Net Salary		
9. If Income Tax Assessee, Permanent A/c No.:				
10. Name of Spouse		11. Is Spouse Employed % No % Yes		

12.If Yes, details of his/her employment (Enclose Salary Certificate from Employer of Spouse)

13.Any other Income

10. Details of SB /Current A/c with the Branch and in other Banks

SB/Current/OD	A/c No.	Date of opening	Whether Salary / Rent / Pension credited to this account
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11. Employer's sponsorship available                      % No                      % Yes

I agree to abide by the Rules of the Bank. I affirm that each of the statement / particular given by me in this application is true and correct.

Date :

\_\_\_\_\_  
Signature of Applicant

**OFFICE USE ONLY**

Please verify and confirm that :

**Documentation**

<i>f</i> Employer's Certificate for tie-up arrangement from employer (in respect of Employer's sponsored category)	As per Documentation Manual subject to any amendments in force), in addition to the following
<i>f</i> Latest Salary Certificate obtained.	<i>f</i> D1 - Single / Joint DPN (OR)
<i>f</i> Income Tax Return Copy.	<i>f</i> D2 - Joint and Several DPN
<i>f</i> A & L Statement of Borrower & Guarantor (if any).	<i>f</i> F-63 - Covering Letter for loans and advances for which there are no special agreements.
<i>f</i> End use of the loan wherever possible	<i>f</i> D-57 - Agreement of Guarantee (wherever guarantor is available)
<i>f</i> Integrity / Credential of customer / Credit Report	
<i>f</i> No-Objection Certificate, if employed in any other Bank.	

Date Received

Name of the Applicant

Appraisal Note

Remarks, if any

Sanction Details

Branch : \_\_\_\_\_

Date

\_\_\_\_\_  
Signature of the Manager